



PRIVACY POLICY

BRIEF INFORMATION

We process your personal data using our Services, i.e. the website fondpotanin.ru, its previous version old.fondpotanin.ru, and the portal zayavka.fondpotanin.ru. In doing so, we act as operators of such personal data.

In this section we briefly present key information on the way we process your personal data. More detailed information on our approaches to the processing and protection of your personal data is available below, in the complete text of the Privacy Policy.

When do we process your personal data?

You may use our Services to learn about our mission, operations, and many other things. In that case, we will not process your personal data except for a small amount of data collected automatically.

To enable you to use the broader functionality of our Services, we will need to collect certain information about you. For example, we will process your personal data when you ask a question or want to know more about us, when you submit an application to participate in the Foundation's programs or competitions, or when you register as an expert.

What personal data do we process?

The scope of data we process depends on the functionality of our Services that you use. But in any event, we collect and process only those data which we need to accomplish the specific and lawful goals which we have defined and described in our Privacy Policy.

Do we provide your personal data to third parties?

In some cases, we are obliged to provide your personal data to third parties. First and foremost, we do that when it is required by law. In addition, as we use complex IT infrastructures, sometimes our IT providers have access to your personal data. In that case, we ensure that they comply with the requirements to protect your personal data.

Do we transmit your personal data abroad?

The Foundation does not perform cross-border transmission of personal data; we process your data locally, in the territory of the Russian Federation, in compliance with the requirement of personal data localization.

What rights associated with our processing of your personal data do you have?

You have certain statutory rights with respect to our processing of personal data. For example, you may withdraw your consent for personal data processing; require that we refine, remove, or correct inaccurate data, or block and destroy data which are incomplete, incorrect, obsolete, inaccurate, obtained unlawfully, or not necessary for the Foundation; or demand access to information on our processing of your personal data.

If you believe that we are in breach of statutory requirements when processing your personal data, you may send a complaint to the competent authority for the protection of the rights of personal data subjects or file a claim in a court of law.

What is our approach towards protection of personal data?

Ensuring privacy and protection of personal data is a key principle of their processing by the Foundation. To that end, the Foundation takes and will continue to take all necessary technical, legal, and organizational security measures with respect to your personal data.

PRIVACY POLICY

This Privacy Policy (the "**Policy**") was developed by the Vladimir Potanin Foundation, registered at: 16 Tverskaya St., Bldg. 1, Moscow, 125009 Russian Federation (the "**Foundation**" or "**we**"), for the purpose of providing a detailed description of our approaches to the processing of personal data which we collect and process on our website fondpotanin.ru/, its previous version old.fondpotanin.ru/, and the portal zayavka.fondpotanin.ru/ (the "**Service**").

When processing personal data using the Service, the Foundation acts as a personal data operator (as defined below) and is guided by the requirements of laws and other statutory regulations of the Russian Federation in the area of protection of information and personal data, such as Federal Law No. 152-FZ dated July 27, 2007 "On Personal Data," Decree of the Government of the Russian Federation No. 1119 dated November 1, 2012 "On Approval of the Requirements for Personal Data Protection in the Course of Their Processing in Personal Data Information Systems," etc.

1 TERMS AND DEFINITIONS

The definitions below are meant to explain some of the terms used in this Policy.

Personal Data Operator means a legal entity which, on its own or jointly with other entities, organizes and/or performs personal data processing and determines the goals of personal data processing, the contents of personal data to be processed and the actions (operations) which are to be taken with respect to personal data. **The Personal Data Operator in relation to personal data processed using the Service is the Foundation.**

Personal Data means any information directly or indirectly relating to an identified or identifiable individual (personal data subject).

Confidentiality of Personal Data means the requirement, which the Foundation or other entities which have received access to personal data are obliged to comply with, not to allow the dissemination of personal data without the consent of a personal data subject or other legitimate grounds.

Personal Data Processing means any action (operation) or a group of actions (operations) performed with respect to personal data with or without the use of automation tools, including the collection, recording, systematization, accumulation, storage, refinement (updating, or amending), retrieval, use, transmission (dissemination, provision, or access), depersonalization, blocking, deletion and destruction of personal data.

Non-Automated Processing of Personal Data means any actions with respect to personal data where personal data are used, refined, disseminated, or destroyed with direct involvement of an individual.

Automated Processing of Personal Data means personal data processing with the use of computer equipment.

Destruction of Personal Data means actions resulting in the impossibility of restoring the content of personal data in a personal data information system and/or the destruction of the tangible media containing personal data.

2 WHAT TYPES OF PERSONAL DATA WE PROCESS AND FOR WHAT PURPOSES

On our Service, you may explore information on the Foundation and on our activities, mission, history, and management, as well as on our competitions, projects, grants, news, and events. You can do all of the above without providing us with any information about yourself, and we will not process your personal data except for information collected automatically (as described in Section 5 below).

However, our Service has some functions which can be used only if we process your personal data. In particular, we need your personal data if you want to take part in our programs and competitions. For those purposes, you will need to register in a member account on our Service's portal. Furthermore, we need your personal data if you are an expert and are helping us in assessing applications and choosing grantees, i.e. the winners of our competitions and other projects. In any event, we will process data provided to us by yourself or your legal representatives (if applicable), except for information collected automatically (as specified in Section 5 below).

What follows is more specific information on particular cases where we collect and process your personal data when you use the Service, and what personal data we process for what purposes in each case:

2.1 When you submit an application to participate in the Foundation's programs and/or competitions as a private individual

For the convenience of processing applications for our charity programs and competitions, as well as subsequent interaction between you and the Foundation during the expert examination of applications and the selection process for the Foundation's competitive programs, we use a member account system. This means that the Service has a special interface (portal), registering on which involves the processing of your personal data by the Foundation.

For example, when you register a member account, we will ask you to give your consent to the processing of the following types of your personal data: surname, first name, patronymic, gender, date of birth, nationality, place of residence, contact telephone number, e-mail, place of employment (study), position, duration of your employment, job description, information on your status (including information on the status of a public official); information on grants previously received from the Foundation; and other materials which you upload to the member account (including photographic materials and video recordings). Subject to your successful completion of the competitive selection stages, we may also need your passport details, bank account details, INN (Taxpayer Identification Number) and SNILS (Personal Insurance Policy Number).

We will process your personal data provided in the course of registering your member account for participation in programs and/or competitions for the following **purposes**:

- (A) Ensuring your participation in the Foundation's programs and/or competitions, including submission of the application, expert examination of your application and award, concluding and performing agreements with you as a grantee, conducting research and interviews, providing assistance with your participation in events, your travel, and payment for your accommodation;
- (B) Providing you with necessary information during the process of applications and winners (i.e. grantees) being selected, including via e-mail and text messages;
- (C) Exercising the Foundation's legitimate interests, including measures for verifying a contractor (against international and national lists of terrorists and otherwise), conducting an assessment of charity programs, providing the general public with

information on the Foundation's activities (including through publication of grantees' personal data on the Service as set forth in detail in Clause 2.4 below) and implementing internal control measures, preparing reports, and carrying out the statutory activities of the Foundation;

- (D) Performing obligations imposed on the Foundation by law, e.g. in the case of providing information to competent government authorities.

During registration of your member account through our Service, we will ask you to provide the Foundation with consent for the processing of personal data listed above, with the purposes specified above. We will ask you to do that in an electronic form using a basic electronic signature, with a key consisting of two elements: an identifier and the key password, where your mobile telephone number is the identifier and the code entered from a text message is the password. In exceptional cases, we may ask you to sign the consent for personal data processing in hard copy or confirm your consent otherwise.

Please note that when you become a winner of our competitions or a participant in our other projects, we enter into an agreement with you, which represents separate grounds for personal data processing.

2.2 When you submit an application to participate in the Foundation's programs and/or competitions on behalf of a legal entity

If you submit an application to participate in a competition on behalf of a legal entity, we also ask you to register a member account and provide your personal data in order for your application to be considered. In that case, the following personal data will be processed: surname, first name, patronymic, gender, date of birth, place of residence, contact telephone number, e-mail address, place of employment (information on the entity on whose behalf the application is being submitted), position, duration of employment, job description, information on status (including information on the status of a public official); information on your project; information on grants previously received from the Foundation; other materials which you upload to the member account (including photographic materials and video recordings).

We will process your personal data provided in the course of registering your member account for participation in programs and/or competitions for the following **purposes**:

- (A) Ensuring your participation in the Foundation's programs and/or competitions, including submission of the application, expert examination of your application and award, conducting research and interviews, providing assistance with your participation in events, your travel, and payment for your accommodation;
- (B) Providing you with necessary information within in the course of selecting applications and winners, including, but not limited to, by sending newsletters through e-mail and text messages;
- (C) Exercising the Foundation's legitimate interests, including measures for verifying a contractor (against international and national lists of terrorists and otherwise), conducting an assessment of charity programs, providing the general public with information on the Foundation's activities (including through publication of grantees' personal data on the Service as set forth in detail in Clause 2.4 below) and implementing internal control measures, preparing reports, and carrying out the statutory activities of the Foundation;

- (D) Performing obligations imposed on the Foundation by law, e.g. in the case of providing information to competent government authorities.

During registration of your member account through our Service, we will ask you to provide the Foundation with consent for the processing of personal data listed above, with the purposes specified above. We will ask you to do that in an electronic form using a basic electronic signature, with a key consisting of two elements: an identifier and the key password, where your mobile telephone number is the identifier and the code entered from a text message is the password. In exceptional cases, we may ask you to sign the consent for personal data processing in hard copy or confirm your consent otherwise.

2.3 When you register as an expert

We appreciate your willingness to help the Foundation in implementing our projects in the areas of education, culture (including physical culture and sports), and philanthropy development. To simplify and formalize your registration as an expert, the Foundation asks you to register a member account and provide us with the necessary information about yourself.

We will ask you to give us consent for processing of the following categories of your personal data: surname, first name, patronymic, gender, date of birth, place of residence, contact telephone number, e-mail address, passport data, bank account information, INN, SNILS, place of employment (study), position, information on status (including information on the status of a public official). You may also provide the Foundation with other information should you deem necessary to do so.

We will process your personal data for the following **purposes**:

- (A) Conducting the Foundation's competitions and/or programs, including sending you applications and materials provided by candidates for our projects for your expert examination, concluding into and performing agreements with you as a Foundation expert, and conducting research and interviews;
- (B) Remunerating you for your participation in the Foundation's competitions and/or programs as an expert;
- (C) Providing you with necessary information on the Foundation's programs and/or competitions and your contribution as an expert, including, but not limited to, by sending newsletters through e-mail and text messages;
- (D) Exercising the Foundation's legitimate interests, including measures for verifying a contractor (against international and national lists of terrorists and otherwise), conducting an assessment of charity programs, providing the general public with information on the Foundation's activities (including through publication of grantees personal data on the Service as set forth in detail in Clause 2.4 below) and implementing internal control measures, preparing reports, and carrying out the statutory activities of the Foundation;
- (E) Performing obligations imposed on the Foundation by law, e.g. in the case of providing information to competent government authorities.

During registration of your member account through our Service, we will ask you to provide the Foundation with consent for the processing of personal data listed above, with the purposes specified above. We will ask you to do that in an electronic form using a basic electronic signature, with a key

consisting of two elements: an identifier and the key password, where your mobile telephone number is the identifier and the code entered from a text message is the password. In exceptional cases, we may ask you to sign the consent for personal data processing in hard copy or confirm your consent otherwise.

In addition, the Foundation will enter into an agreement with you as an expert, which represents separate grounds for personal data processing.

2.4 Publication of grantees' personal data on the website

Pursuant to the Foundation's internal policies and in connection with the Foundation's commitment to the best practices of charity foundations, principles of openness and transparency of information concerning the Foundation's activities, we publish information about the Foundation's grantees, i.e. winners of our competitions or participants of our other projects.

We do that only subject to the consent expressed by the grantee or his/her legal representative (if applicable). If you are such a person, you may withdraw your consent at any time, and we will cease personal data processing accordingly. To do so, please send us a request to that effect as described in Section 13 below.

2.5 When you want to ask a question and/or learn more about us

The mission of our Foundation is developing philanthropy culture and addressing socially significant issues. By conducting our programs and/or competitions, we promote the implementation of large-scale programs in the areas of education, culture (including physical culture and sports), and philanthropy development.

For those who want to know more about our activities, such as programs, competitions, grants, and opportunities for cooperation, we published on our website a convenient online form ("Ask a question"), which you can use to contact the Foundation and ask your question.

To respond to your question and understand how we can help you accomplish your goals, we need your personal data. We will ask you to provide us with the following only: your first name or, if preferable, your surname, first name, and patronymic; your e-mail address; information on the type of your question (whether it relates to a particular program), as well as any other information which you deem necessary to provide with respect to your question.

We will process the personal data, which we collect when you fill out the contact form, for the **purposes** of providing you with necessary data and information on the activity of the Foundation.

In the process of your filling out the online form, we will ask you to grant the Foundation consent for the processing of the personal data specified in the form.

3 LAWFUL GROUNDS FOR THE PROCESSING OF YOUR PERSONAL DATA

The Foundation processes personal data only subject to the existence of lawful grounds. In addition to the lawful grounds described in Section 2 above, the Foundation processes personal data in the following cases:

- (A) When consent to personal data processing has been provided;

- (B) For the performance of an agreement with a personal data subject which is a party thereto, a beneficiary thereof or a surety thereunder, and for entry into an agreement at the request of the personal data subject or an agreement under which the personal data subject would be a beneficiary or surety;
- (C) For the exercise of the Foundation's or third parties' rights and legitimate interests, including in the cases stipulated by the federal laws of the Russian Federation;
- (D) For performance of functions, powers, and duties imposed on the Foundation by the laws of the Russian Federation;
- (E) On other lawful grounds stipulated by the laws of the Russian Federation.

4 HOW DO WE PROCESS YOUR PERSONAL DATA?

We process personal data both with and without the use of automation tools (mixed processing).

When processing personal data, we perform the following actions (operations) with personal data: collection, recording, systematization, accumulation, storage, refinement (updating, amending), retrieval, use, transmission (provision, access), depersonalization, blocking, deletion, and destruction of personal data.

Furthermore, when we publish our grantees' personal data of on the website, they become available to the general public. This means that we disseminate those personal data. We would like to note once again that, in the absence of other legal grounds, we do that only subject to your consent, which may be withdrawn from the Foundation at any time.

5 INFORMATION ABOUT YOU WHICH IS COLLECTED AUTOMATICALLY. USE OF COOKIES

To improve the functioning of the Service and make it more convenient, the Foundation may use a special technology called cookies. The Foundation realizes that cookies should be considered personal data to some extent and that their handling is regulated by respective laws. From this section of the Policy, you can learn what cookies are and how the Foundation uses them.

What are cookies?

Cookies are files which are stored on your device and used to record certain actions on the Service by saving data which may be updated and recovered. These files contain data which do not cause any damage to your equipment. They are used to record your preferences, such as language selected and access data, and for personalization of the Service.

Cookies may also be used for saving information on how you use the Service, e.g. from what page or advertising banner you came to the Service.

What types of cookies does the Foundation use and for what purposes?

Session cookies. These are temporary cookies which are stored amongst your browser's cookies until you leave the page; these files are not stored on your hard disk. Information received using those files helps us to analyze web traffic directions. In the long run, they allow the Foundation to improve the content of the Service and simplify its use.

Persistent cookies. These files are stored on the hard disc of a computer, and the Service identifies them each time you visit. Persistent cookies have a defined lifespan. Upon the expiry of that lifespan, they stop functioning. Persistent cookies allow the Service to remember information and settings for a user's subsequent visits, thereby making the viewing of websites more convenient and faster.

Technical cookies. Technical cookies are necessary for the proper functioning of the Service and the correct use of various personal capabilities and services offered on it, e.g. such cookies may be used for technical support of a session, response time control, use of security elements, etc.

Personalization cookies. These cookies allow you to choose or personalize certain features of the Service, e.g. by selecting a language, regional configuration, or browser type.

Marketing cookies. The Foundation uses such cookies to monitor your behavior on the Service and adjust its content accordingly.

Analytical cookies. The Foundation uses cookies to receive information on browser settings and analyze your behavior on the Service in order to improve the Service's productivity.

The Foundation uses a number of tools that are based on the use of the above-mentioned types of cookies. For example, the Foundation uses the following tools:

- (A) Google Analytics (including Google DoubleClick, YouTube). You may find additional information on the said analytics tools provided by Google on the website: <https://www.google.com/analytics/>.
- (B) Yandex.Metrika. You may find additional information on Yandex.Metrika on the website: <https://yandex.ru/support/metrika/>.

Some cookies used on the website may not be related to the Foundation. This is caused by the fact that some pages contain elements received from third party pages. As such elements are received from other pages, the Foundation cannot control the configuration of those cookies. If you would like to change your preferences with respect to the configuration of cookies, you should visit such third parties' websites of to receive relevant information.

Your possibilities in terms of administration of cookies

We will ask you to provide your separate consent to the processing of cookies. If you do not provide your consent, we will process only technical cookies which are necessary for the correct functioning of our Service.

You may also withdraw your consent to the processing of cookies at any time and remove cookies which are stored on your computer by changing your browser settings. Below you will find links to additional information on how to change the settings of each browser.

- (A) **Chrome (RU):** <https://support.google.com/chrome/answer/95647?hl=ru>.
- (B) **Explorer (RU):** <https://support.microsoft.com/ru-ru/help/17442/windows-internet-explorer-delete-manage-cookies>.
- (C) **Firefox (RU):** <https://support.mozilla.org/ru/kb/vklyuchenie-i-otklyuchenie-kukov-ispolzuemyh-veb-s>.

- (D) **Safari (RU):** <https://support.apple.com/ru-ru/guide/safari/manage-cookies-and-website-data-sfri11471/mac>.

Finally, if you want to exercise control over the process of setting cookies, you can install special software or add-ons in your browser known as tracking ban tools, which enable you to choose what cookies you allow to be stored on your device.

6 HOW LONG DO WE PROCESS YOUR PERSONAL DATA?

We process your personal data no longer than required to accomplish the purposes of processing specified herein.

After the accomplishment of the purposes for personal data processing, the Foundation will cease processing and destroy your personal data (and ensure that third parties engaged for processing cease processing and destroy personal data) within 30 days, except for the cases when a shorter period is required by applicable laws. In that case we will make all necessary efforts to observe that requirement and cease processing (and ensure that engaged third parties cease processing) within the established time frame.

We will also cease processing your personal data (and will ensure that engaged third parties cease processing) if you withdraw your consent for personal data processing (in cases when consent is the sole lawful ground for processing your personal data).

Please note that in some cases we may continue personal data processing after the withdrawal of your consent when this is necessary for the performance of our statutory obligations or when the Foundation is entitled to process personal data on other lawful grounds.

To withdraw your consent to personal data processing, please send us a request to that effect as described in Section 13 below.

7 DO THIRD PARTIES TAKE PART IN THE PROCESSING OF YOUR PERSONAL DATA?

Transfer of personal data within day-to-day business processes of the Foundation

In the current business context, it is necessary to engage specialists and consultants on various technical and other matters and use complex information systems and IT infrastructures for various purposes, including those of processing your personal data and ensuring their privacy and protection.

By engaging such persons when required by law and entrusting them with personal data processing on our behalf, the Foundation, as the operator of your personal data, ensures that those third parties keep your data confidential and take the necessary organizational, legal, and technical protection measures. Third parties retained by us process your personal data solely for the purposes of providing respective services to us and by means of performing operations with your personal data as determined by us. Under no circumstances may such parties process your personal data for any purposes contradictory to the purposes specified herein.

Engagement of independent experts

The Foundation cannot function without engaging independent experts: it is these experts who assess the materials which you provided for a competition.

At the same time, we do not provide any data about you to experts. Experts receive access only to the materials which you uploaded for assessment when filling in the competition application. Transfer of such data to experts is necessary for the selection of winners and the implementation of our programs.

Compliance with laws, judicial and administrative procedures and obligations to disclose information

The Foundation may transfer your personal data in the following cases (if so required by applicable legislation or is not contradictory to it):

- (A) For compliance with the requirements of applicable legislation, court rulings or inquiries of competent government authorities.
- (B) In connection with a pending investigation.
- (C) For the purposes of investigation or provision of assistance in the prevention of any violation of applicable legislation, as well as this Policy.
- (D) For the protection of the rights and property, and assurance of the safety of the Foundation and our employees, as well as grantees and applicants for participation in our programs and/or competitions, their legal representatives (if applicable), users of the Service, or other persons.
- (E) In other cases stipulated by applicable legislation.

If you would like more information on third parties who take part in processing your personal data and/or to whom your data are provided, please send an inquiry to that effect as described in Section 13 below.

8 DO WE TRANSMIT YOUR PERSONAL DATA ABROAD?

The Foundation does not perform cross-border transmission of your personal data, i.e. it does not transmit any of your personal data for processing abroad.

All personal data are processed by the Foundation using databases located in the territory of Russia.

9 THIRD-PARTY WEBSITES AND SERVICES

The Service may contain links to websites and applications of third parties (e.g. social media networks such as Facebook, Instagram, Twitter, YouTube and Vk); at the same time, third-party websites and applications may also refer you to our Service.

The Foundation is not involved and shall not bear liability for the processing of your personal data on such third-party websites and applications or for any policies and practices used by their owners, administrators, or other persons with respect to the processing of their users' personal data.

For this reason, we strongly recommend that you review the terms of service and the privacy policy of each third-party website, application, etc. you may visit and use.

10 WHAT MEASURES DOES THE FOUNDATION IMPLEMENT TO PROTECT YOUR PERSONAL DATA?

Ensuring the privacy and protection of your personal data is a key principle of their processing by the Foundation. To that end, the Foundation takes and will continue to implement technical, legal, and organizational security measures with respect to your personal data, including:

- (A) Appointment of officers responsible for the organization of personal data processing and its protection;
- (B) Adoption of internal regulations with respect to personal data processing;
- (C) Provision of unrestricted access to this Policy;
- (D) Conclusion of agreements with persons processing personal data on the Foundation's behalf pursuant to the requirements of the Federal Law "On Personal Data";
- (E) Restricting the range of individuals who have access to personal data;
- (F) Familiarization of Service users with the requirements of federal laws and the Foundation's internal regulations on personal data processing and protection;
- (G) Organization of accounting, storage, and handling of information carriers;
- (H) Identification of threats to personal data security during its processing and creation of threat models on the basis of such threats;
- (I) Development of a personal data protection system on the basis of the threat model;
- (J) Verification of the readiness and effectiveness of information protection tools;
- (K) Control of user access to information resources and software and hardware tools for information processing;
- (L) Registration and tracking of the actions taken by personal data information system users;
- (M) Use of antivirus tools and tools for personal data system recovery;
- (N) Application, when needed, of firewalling, intrusion detection, security analysis, and cryptographic protection tools;
- (O) Organization of pass control at the Foundation premises and protection of the rooms where technical tools for personal data processing are located;
- (P) Use of registered information carriers for personal data transfer (removable hard disks, flash drives, etc.);
- (Q) Prohibiting employees of the Foundation from entering personal data into information systems by means of dictating and processing personal data in the presence of persons not admitted to processing thereof;

- (R) Turning PC displays in such a way as to preclude the possibility of the viewing of personal data displayed on the screen by persons not admitted to personal data processing;
- (S) Locating work stations where personal data are processed in separate rooms with restricted access.

The Foundation implements other necessary legal, organizational, and technical measures for the protection of personal data against illegal or accidental access, destruction, change, blocking, copying, transfer, dissemination, and other unlawful actions with respect to personal data, including the measures stipulated by Federal Law No. 152-FZ dated July 27, 2006 "On Personal Data," Decree of the Government of the Russian Federation No. 1119 dated November 1, 2012 "On Approval of the Requirements for Personal Data Protection During the Processing Thereof In Personal Data Information Systems," and other statutory regulations.

11 YOUR RIGHTS IN CONNECTION WITH PERSONAL DATA PROCESSING

You have the following rights with respect to personal data processing by the Foundation:

- (A) To withdraw your consent to the processing of your personal data by the Foundation;
- (B) To demand that the Foundation refine, exclude, or correct inaccurate, incorrect, obsolete, and incomplete personal data;
- (C) To demand that the Foundation block and destroy personal data which were obtained unlawfully or are not necessary for the purposes declared by the Foundation.
- (D) To obtain access to your personal data and, in particular, to obtain the following information from the Foundation:
 - (i) The types of personal data to be processed;
 - (ii) The purposes of personal data processing;
 - (iii) Information on persons which have or may receive access to personal data (other than the Foundation employees);
 - (iv) List of your personal data to be processed and source thereof;
 - (v) The time frame for personal data processing, including their retention period;
 - (vi) Other information pursuant to the effective laws of the Russian Federation.
- (E) To exercise other rights in the area of personal data protection stipulated by the effective laws of the Russian Federation.

If you believe that we are in breach of statutory requirements when processing your personal data, you may send a complaint to the competent authority for protection of the rights of personal data subjects or file a claim in a court of law.

12 AMENDMENT OF THIS PRIVACY POLICY

The Foundation reserves the right to amend and update this Privacy Policy.

If we decide to amend or update our Privacy Policy, we will publish those amendments here so that you always know how we process your personal data. In the event of any changes to our Privacy Policy, we will place information on such changes on our Service and, in certain cases, inform you of such changes by e-mail.

If any changes to this Privacy Policy require, in accordance with applicable legislation, the receipt of your consent for subsequent processing of data pursuant to the changed terms of the Policy, we will ask you to provide such consent by sending a notice and will give you the option of declining to accept such changes and subsequent processing of your personal data.

13 WHOM MAY I CONTACT WITH RESPECT TO PERSONAL DATA PROCESSING AND EXERCISING MY RIGHTS?

To exercise your rights and with respect to any matters related to personal data processing, you may contact the Foundation personally and fill out the respective request/notice at the Foundation premises or send us your request:

(A) By e-mail: data@fondpotanin.ru; or

(B) By mail: 16 Tverskaya St., Bldg. 1, Moscow, 125009 Russia

Please note that we do not consider anonymous messages. Upon receipt of your message, we may ask you to confirm your identity (by providing your passport details) before providing you with a response.